



HELPFUL HOW-TO'S

PROFESSIONAL
WEB DESIGN &
DIGITAL
MARKETING

WEBDEB
SITES

MICROSOFT OUTLOOK 2013

These instructions are for accessing email from Microsoft Outlook 2013.

1. We always recommend selecting IMAP
2. Mail server for incoming and outgoing will be mail.yourwebsite.com
3. Email Set-up instructions can be found [here](#)
4. For bulleted point (5 under more settings), you will probably not be using SSL. Use ports 143 and 26
5. Follow the rest of the directions otherwise.